



Chantry Academy

Local Governing Body Agenda
Thursday 25th February 2016 @ 6.45 pm

Chair:	Bob Dool	Clerk:	Elaine Szpytma
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Name	Governor Type Trust/Parent/Staff/Associate	<u>P</u>resent/<u>A</u>pologies/<u>A</u>bsent
Aileen Davison	Parent	Ap
Craig D'Cunha	Principal	P
Bob Dool	Trust (Chair)	P
Etholle George	Trust	Ap
Revd Robert Hinsley	Trust	P until 7.30 pm
Liz Jones	Parent	P
Lisa Perkins	Trust	P
Kevin Stronach	Staff	P
Sharon Wickiewicz	Staff	P
Iain Dunnett	Trust	P

In Attendance:

Chantry Academy Local Governing Body
Agenda Items / Minutes / Actions

Thursday 25th February 2016 @ 6.45 pm

	Agenda Item & Associated Challenging Questions	Items Discussed	Action
1.	Welcome from the Chair/Apologies	<p>The meeting commenced at 6.58 pm. Apologies for absence received from Aileen Davison and Etholle George; governors consented to the absences.</p> <p>The Chair welcomed governors to the meeting; governors noted:</p> <ul style="list-style-type: none"> • two Ofsted monitoring visits had taken place since the last meeting. • Gary Peile (CEO, ALT) had circulated a letter thanking governors for their work and support. 	
2.	Declarations of Pecuniary Interest	There were no declarations of pecuniary interest relevant to items on this agenda.	
3.	Minutes of last meeting / matters arising	<p>Minutes of last meeting: The minutes of the last meeting were approved as an accurate record.</p> <p>Matters Arising:</p> <p>Item 9 – Principal’s Report: Key Challenges: “forming/developing a strong governance structure” has been added to the report. The self-evaluation gradings have been circulated.</p> <p>Item 10 – Public Sector Equality Duty: This was discussed and approved in the Resources Committee. CD/RD will agree information for inclusion in Appendix</p>	
4.	Progress review	<p>Ofsted monitoring report: Two reports had been circulated prior to the meeting (Ofsted / Ian Seath). The reports present a picture of ongoing improvement and progress for the school with some identified inconsistencies and guidance on areas to focus on.</p> <p>Governors received an update from the most recent Ofsted visit which was tabled at the meeting. Two monitoring visits have taken place in a very short period of time. In the most recent visit inspectors looked at progress made against</p>	

	<p>Why hasn't this been happening? Whole school have made rapid progress in sections, what has not happened with SEN to bring in alignment?</p>	<p>section 5 objectives; in the previous visit they looked at section 8 objectives. Between visits there had been a focus on larger inconsistencies; there was some disappointment that the school had not achieved some of the simpler things. Overall the school are making good progress against targets and are close to being taken out of special measures. Governors reviewed key headlines on the report; key points arising from the discussion:</p> <p>Leadership and management are still taking effective action; the school are still in a position to appoint NQTs.</p> <p>Year 11 outcomes: Progress 8 has increased from +.2 to +.3 but there are some variances in data and some inconsistencies across subjects.</p> <p>Progress: Year 11 will still make progress in line with national average; progress in Year 10 is less likely to be in line with national average. Progress of this year group is a challenge but will improve. The gap between pupil premium and non-pupil premium is reducing but still under national. Students are still making better progress than two years ago.</p> <p>KS3 Assessment: The approach is new and not perfect yet; the school are aware of this and are doing everything possible to validate scores. There is a good level of confidence; historically the school have 100% accuracy in terms of marking, external assessment.</p> <p>KS3 Progress: Years 7/8 have made rapid progress; year 9 have made rapid in-year progress but over a three year period are taking longer to catch up. If the school continue with what they have been doing in years 7/8 it is unlikely there will be a need for the same significant level of intervention when they reach year 11.</p> <p>Next Visit: The next visit will focus on all aspects of the school. SEN hasn't moved forward with the rest of the school and is a current area of weakness, which is being addressed. SEN has not aligned to the whole school vision; it is unclear what progress students are making. Across the school heads of year track progress, where pupils aren't making progress interventions are put in place. The SEN leader does not have the same level of data analysis to do this; success is being measured by soft measures rather than hard analytical measures which show impact on</p>	
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	<p>Do we need to get input from main body of staff, conduct staff survey?</p> <p>Comparison to previous data?</p>	<p>recognised that the majority of staff members have time off for legitimate reasons. The school have invested in a staff welfare package; the environment is improving. The school have a staff voice forum, staff suggestion box and a panel who look through the suggestions. Governors agreed it would be helpful to conduct an anonymous electronic staff survey; CD agreed to ask the forum panel to organise this.</p> <p>School Data: School data is positive; year 11 are on target (+0.3), year 10 are half a grade higher than they were expected to be (-0.4 against -0.7). In the lower school good progress is being made in English and maths; year 9 are further behind than year 7, due to being behind from where they started two years ago, but in-year progress is as rapid as in year 7. Governors discussed data for lower school vulnerable groups and reviewed a RAG rated table broken down by level of prior attainment, disadvantaged groups, male/female. Governors noted SEND data correlates with inspection evidence.</p> <p>Exclusions: There have been 34 fixed term exclusions for the year; 137 have spent time in isolation. Tolerance has reduced, the threshold has gone up; this is balancing out as behaviour improves.</p> <p>Attendance: Attendance has improved; all year groups, apart from year 9, are above where they were at this point last year. The fall in attendance for year 9 may relate to one or two individuals; for overall absence there is a declining trend in line with national average but persistent absence is still higher than national. There should be some improvements as a result of work being done with these students to improve attendance.</p> <p>Governors discussed the content of the report and agreed it would be helpful to have the HR report as an attachment and include a monthly graph summarising staff absence / mapping absence to performance in students. The principal agreed to implement the changes.</p> <p>Governors thanked the principal for his report.</p>	<p>CD/forum panel</p> <p>CD</p>
6.	<p>Pupil Premium</p> <p>How are you tracking</p>	<p>Governors received an update on pupil premium. The school receive funding for disadvantaged students. An external review has taken place to identify what the money is being spent on, which year groups, anticipated impact. The process is more robust than it has been in the past. The gap is closing and the school expect this to reduce</p>	

	progress?	year on year. Governors reviewed information on the pupil progress board (displayed in the meeting room). It is the school's ambition to ensure investment is making a material difference; it is about confidence as well as progress. Reports indicate progress of students in terms of outcomes and the information is available to parents on the school website; the school also want to measure the softer outcomes.	
7.	Reports from Sub-Committees / Governor Visits	<p>Report from Standards Committee: All governors had attended the first meeting of the Standards Committee, the minutes and action sheet had been circulated. All actions had been completed.</p> <p>Governor Visits: Visit reports for HR, Safeguarding, Teaching & Learning/Maths & Cohort 2017, Attendance & Behaviour, Health & Safety had been circulated prior to the meeting. Governors received the reports. RD will meet with CD to discuss follow up actions for Safeguarding; there were no follow up actions for other areas.</p>	RD / CD
8.	Academy Improvement Plan	The link to view the improvement plan was circulated prior to the meeting. The key aims in the plan have changed since the last monitoring visit to reflect what needs to happen now to become a good school; these will be changed to reflect the outcomes of the most recent monitoring visit. The document is a collaborative document; key individuals in the school have taken on specific sections. The school held a CPD session and worked in teams to identify what actions were required to meet the aims set; some elements have been amended by the senior leadership team. Time pressures prevented parental involvement this time. Governors reviewed key priority areas and actions and noted governance element needs to be discussed in line with the outcomes of the review. Governors were asked to read the document and agreed to hold a workshop on 10 th March (in place of the planned FGB) to review this.	All governors Clerk agenda
9.	Review of Governance	<p>A copy of the NGA report had been circulated prior to the meeting, a copy has been included in the minute book. Governors agreed to discuss recommendations at the meeting on 10th March alongside the school improvement plan.</p> <p>Governors discussed the training and agreed the delivery was intense and could be off-putting for new governors but the content was useful.</p>	Clerk agenda
10	Governor Training	Governors discussed opportunities to attend	

		governor training events; a range of events are coming through Schools' Choice. Governors were asked to contact Sue Haywood if they want to attend an event; Sue will keep a log of training to avoid duplication and provide evidence for future evaluation. A governors' event is being held at Suffolk One on 5 th May.	All governors
11	Additional LGB Papers including review of policies:	ALT Hospitality policy: Governors received and adopted the policy. Policy review schedule: The school will continue to work on policy updates and send these through to governors for approval.	CD
12	ALT Hub Briefing for Governors	All governors have received an invitation to attend the next ALT hub briefing to be held on Wednesday 13 th April 2016, Hillside Primary School, 5.30 pm. Governors were asked to respond to the invitation directly with ALT.	All governors
13	Items to be deemed as confidential	There were no additional confidential items	
14	Any Other Business	Timing and frequency of future meetings: Governors agreed to discuss this at the meeting on 10 th March and agreed to a combined Standards/FGB meeting to discuss the improvement plan and timing and frequency of future meetings, commencing at 5.00 pm. The clerk will send out an update for absent governors The meeting closed at 9.15 pm.	Clerk agenda Clerk
15	Date of Next Meeting	The next meeting of the full governing body will be held on Thursday 10th March 2016 at 5.00 pm.	