



25th September 2024

Dear Parent/Guardian,

As you are aware your son/daughter is following the BTEC Child Development Tech award course, as part of this course they will be taking 2 coursework components this academic year. Component 1 will be taken under 'controlled conditions' in lesson time in the window between Monday 11th November and Friday 29th November.

We have been working hard in lessons to prepare for this first component and students are provided with all the resources they need to be successful in lesson time.

We ask if you are able to support us by encouraging your son/daughter to bring their laptop to every lesson in the controlled assessment window and to encourage them to take the assessment seriously as it will make up a third of their final marks.

Please get in touch with us at school if you have any questions.

Yours sincerely

K Bailey

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Child Development Department

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