

Our ref: CDC/SHA  
6 November 2020



Dear Parents and Carers

I would like to welcome back the students and staff from what a well-deserved time of recuperation. Following the Prime Minister's announcement regarding a National Lockdown, I believe that this half term will present many new challenges.

I am delighted that the school can remain open and that your children are able to access learning from their teachers within a classroom. To ensure we can remain open and reduce the spread of the virus it is vital that all students follow the mitigations that are already in place. These include:

- Tables and desks are wiped down at the beginning and end of each session
- Students sanitise their hands when they enter and exit the classroom
- Mask must be worn as students leave the classroom to circulate the building, they are optional in lessons.
- A one-way system whilst moving around the building needs to be followed
- Windows remain open as this reduces the build-up of the virus in the air. Coats can be worn in the lessons if having the windows open proves too cold, but no hoods up.
- Avoid close contact with anyone:
  - Face to face within two metres for more than 15 min
  - Face to face under a metre for over a minute
  - Skin to skin contact
- Seating plans must be adhered to and students must remain within their "Bubble"

Each mitigation in itself will not remove the chance of transmission but each of the mitigations will reinforce the next one to significantly reduce the chances. It is up to the individual to ensure that they are not putting others at risk.

During these uncertain times your financial circumstances may change and your child may be eligible for free school meals if you receive any of the following:

- Income Support
- Income-based Job Seeker's Allowance
- Income-related Employment and Support Allowance
- Guarantee element of State Pension Credit
- Child Tax Credit but **no element of Working Tax Credit** and have an annual income (as assessed by HM Revenues & Customs) that does not exceed £16,190
- If you are supported under Part VI of the Immigration and Asylum Act 1999
- Working Tax Credit during the four-week period immediately after your employment finishes or after you start to work fewer hours per week
- Universal Credit (provided you have an annual net earned income of no more than £7,400 (£616.67 per month), as assessed by earnings from up to three of your most recent assessment periods)

Please go to the following page of our website to access the Local Authority application page - [www.chantryacademy.org/Free-School-Meals](http://www.chantryacademy.org/Free-School-Meals)

#### Chantry Academy

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Chantry is an Active Learning Trust Academy. Registered in England: Company Number: 7903002

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The *Active Learning* Trust

During the lockdown period the main reception will not be open to visitors unless they have an appointment. If you require an appointment, please contact us by phone or email and we will be happy to support you. We understand that this may be an anxious time for many families and our staff are happy to help. Whilst we understand that many of the situations you face may be frustrating, we cannot tolerate incidents when these frustrations are directed at staff.

Thank you all once again for your continued support towards the Academy and our valued community.

Yours faithfully

***C D'Cunha***

C D'Cunha  
Executive Headteacher