



Our Ref: VRI/GMA  
11<sup>th</sup> September 2024

Dear Parent/Carer,

**Re: WTW Tour and *Business Insight* – Monday 23<sup>rd</sup> September**

Your son/daughter has the opportunity to visit Willis Towers Watson on Monday 23<sup>rd</sup> September in the morning. The trip will take place during school hours, with transportation provided by the school. Students are required to bring a packed lunch and drink and must wear their school uniform.

If you would like your child to participate, please return the yellow medical form to *Student Reception* by Monday, 17th September. There is no cost for this trip.

Please note that places are limited and will be allocated on a first-come, first-served basis to those who return the completed form.

Please be aware that participation in school trips is subject to staff confidence in your son/daughter's ability to behave appropriately. In particular, any poor behaviour between now and the trip date may result in your child being withdrawn from the trip.

Students are expected to adhere to the Academy's Code of Conduct at all times, and it is the responsibility of parents to ensure that this is clearly understood. The Principal's decision regarding participation is final.

Yours faithfully,

V Richards

Ms V Richards  
Careers Guidance Professional

**Chantry Academy**  
**Executive Headteacher: Mr C D'Cunha**  
Mallard Way, Ipswich, Suffolk IP2 9LR  
**Office:** 01473 687181

**Email:** [admin@chantryacademy.org](mailto:admin@chantryacademy.org) **Web:** [www.chantryacademy.org](http://www.chantryacademy.org)  
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Registered Office: The Active Learning Trust, Cromwell Community College, Wenny Road, Chatteris, PE16 6UU  
VAT Registration Number GB 381 756 763

